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Friday 17th July 2026

POLICE REPRESENTATION

APPLICATION FOR A PREMISES LICENCE – Jollof House, Unit 1, 314 West Green Road, Tottenham, London N15 3AN

Dear Licensing Team,

I write on behalf of the Commissioner of the Metropolitan Police. The application is submitted by Jollof House Ltd. for a new premises licence. The premises will operate as a restaurant.

The Applicant is requesting the following operating schedule:

Sale of Alcohol

Monday to Sunday **09:00 to 23:00 hours**

Supply of alcohol **ON** the premises.

Hours open to Public

Monday to Sunday **07:00 to 23:00 hours**

Police do NOT agree with the requested timings. Police suggest that licensable activities to finish 30 minutes earlier to allow patrons time to wind down. Police therefore suggest the following times:

Sale of Alcohol

Monday to Sunday

09:00 to 22:30 hours

Supply of alcohol **ON** the premises.

Hours open to Public

Monday to Sunday

07:00 to 23:00 hours

Police suggest the following conditions be added to the operating schedule along with those suggested by the applicant.

THE PREVENTION OF CRIME AND DISORDER

CCTV shall be installed, operated, and maintained, to function all times that the premises is open for licensable activities. Said CCTV will comply with the following criteria:

- (a) The premises will ensure that the system is checked on a regular basis to ensure that the system is working properly and that the date and time are correct.
- (b) There will be a camera on the entrance to the premises, to capture a clear image of anyone entering.
- (c) The system will provide coverage of the interior of the premises accessible to the public:
- (d) The system will record in real time and recordings will be date and time stamped:
- (e) At all times during operating hours, there will be at least 1 member of staff on the premises who can operate the system sufficiently to allow Police or authorised Council officers to view footage on request.
- (f) Recordings will be kept for a minimum of 31 days and downloaded footage will be provided to the police or other authorised officers on request (subject to the Data Protection Act 2018) within 24 hours of any request.
- (g) Signage stating that CCTV is in operation will be clearly and prominently displayed at the premises.

An incident and refusal log [whether kept in written or electronic form] shall be kept at the premises, and made available on request to the police or an authorised officer, which will record:

- (a) Any and all allegations of crime or disorder reported at the venue
- (b) Any and all complaints received by any party
- (c) Any faults in the CCTV system
- (d) Any visit by a relevant authority or emergency service
- (e) Any refused sales of alcohol
- (f) Any and all ejections of patrons

All staff involved in the sale of alcohol shall receive induction and refresher training (every 6 months) relating to the sale of alcohol and the times and conditions of the premises licence.

All training relating to the sale of alcohol and the times and conditions of the premises licence shall be documented and records kept at the premises. These records shall be made available to the Police and/or Local Authority upon request and shall be kept for at least one year from the date of the last entry.

A minimum of three members of staff will be present between 19.00 and the closing of the premises on Fridays, Saturdays and Sundays.

A Zero Tolerance Policy towards the use, possession and supply of illegal drugs and/or psychoactive substances will be adopted.

THE PREVENTION OF PUBLIC NUISANCE

Premises will not sell alcohol to those who are already intoxicated.

No more than five (5) persons shall be permitted to smoke outside the front of the premises at any one time. The area shall be adequately supervised to control the number and behaviour of patrons and to ensure that they do not block the highway or cause a noise nuisance. No alcohol drinking outside the premises. No customers shall be allowed to leave the premises while carrying glass/plastic cups of alcohol or to consume alcohol on the public highway.

The Designated Premises Supervisor or a person who holds a valid personal licence must always be present at the location. The DPS is responsible for day-to-day sale of alcohol. Any person who holds a personal licence must show a valid ID alongside with their personal licence at any time requested by police or local authority.

Prominent, clear and legible notices shall be displayed at all public exits from the premises requesting customers respect the needs of residents and leave the premises area quietly. These notices shall be positioned at eye level and in a location where those leaving the premises can read them.

PUBLIC SAFETY

There shall be no vertical drinking at the premises.

Suitable beverages other than alcohol (including drinking water) shall be equally available for consumption.

All emergency exits shall be always kept free from obstruction.

Fire safety equipment will be checked regularly, and any requirements made by the Fire Safety Officer will be complied with.

A First Aid Box will be installed inside the premises. And all staff will be aware of it. Any items used from the First Aid Box will be regularly replaced if needed.

The maximum number of persons on the premises at any one time shall not exceed the capacity limit.

The premises license holder shall ensure that the area immediately outside the premises is kept clean and free from smoking related litter at all material times to the satisfaction of the Licensing Authority.

PROTECTION OF CHILDREN FROM HARM

The premises will operate the 'Challenge 25' proof of age scheme.

- (a) All staff will be fully trained in its operation and responsible alcohol sales and a record of this be kept on site and made available to police or an authorised officer.
- (b) Relevant material shall be displayed at the premises.

Only suitable forms of photographic identification, such as passport or UK driving licence, or a holographic marked PASS scheme cards, will be accepted and any other ID approved by the Home Office.

If agreed by the applicant, we would **withdraw** our representations contingent upon that agreement. I reserve the right to provide further information to support this representation.

Kind regards,

PC Costache 1494CO – Central Licensing Strategic Delivery Unit
North Area Licensing Police Officer